

Guidelines for Borrowing and Use

- MPL card holders **ages 18 and above** with a library card in good standing.
- Patron must present valid MPL card or be a MPL patron with government-issued photo identification at time of check-out.
- Hotspots check out for **14 days** and **cannot be renewed**. Borrowers have a 1 day waiting period before checking out another hotspot.
- Hotspot checkout is limited to **one per household**.
- Mobile Hotspot may only be used in the contiguous United States.
- Devices can only be checked out and returned to the McComb Public Library Circulation Desk.
- **HOTSPOTS SHOULD NEVER BE RETURNED IN THE BOOK DROP OR TO ANY OTHER LIBRARY.**
- The library is not responsible for any liability, damages or expense resulting from use or misuse of the device.
- The patron is responsible for damage, loss, or theft.
- If any technical problems are encountered, patrons should call the library at 419-293-2425.
- Borrowers, along with a library staff member, will verify that all accessories are present at the time of checkout and check-in.
- Borrowers who return the hotspot late on 2 occasions will have their hotspot borrowing privileges suspended for 30 days.

Replacement Costs and Liability

- **THE HOT SPOT WILL BE SHUT OFF 1 DAY PAST THE DUE DATE.**
- The borrower will be **charged full replacement cost of \$82 for any hotspot not returned after 14 days.**
- Individual Item replacement cost:
 - Hotspot: \$ 50.00
 - Case: \$ 12.00
 - Power Adapter/Cord: \$ 20.00
- Hotspot settings may not be altered. Tampering with the physical hotspot or with any aspect of the settings will result in a fee ranging from \$10 to \$100, depending on the severity of the alterations.

Borrower's Initials: _____

Security Considerations

The Internet contains many different kinds of material, some of which may be deemed to be of a controversial or offensive nature. In offering Internet access, **the library staff cannot control nor assume any responsibility for:**

- The content of interactive communication such as e-mail and newsgroups
- The validity of information
- Privacy of information

All users of Mobile Hotspots agree to hold the McComb Public Library harmless from any and all claims, losses and damages, obligations and liabilities, directly or indirectly relating from the use of these devices.

Borrower's Initials: _____

Inappropriate Use

The following uses are deemed inappropriate by the library and are prohibited:

- Any online activity that violates Federal, State of Ohio or other local laws
- The transmission or receiving of child pornography or harmful material. Access to or display of obscene language and sexually explicit graphics as defined in section 2901.01 and 2907.31 of the Ohio Revised Code is not permitted.
- Fraud – Users are prohibited from misrepresenting themselves as another user; attempting to modify or gain access to files, passwords, or data belonging to others; seeking unauthorized access to any computer system, or damaging or altering software components of any network or database.
- Downloading copyrighted material. U.S. copyright law (Title 17, U.S. Code) prohibits the unauthorized reproduction or distribution of copyrighted materials, except as permitted by the principles of "fair use". Users may not copy or distribute electronic materials without the explicit permission of the copyright holder.

Borrower's Initials: _____

Proper Care and Use

By using the McComb Public Library's equipment, customers agree to the following:

- I will take "care of" the Mobile Hotspot to ensure it is not dropped, or abused to cause the device harm or damage. Patron agrees to keep the device away from water, sand and dirt as well as other dangerous areas, such as extreme heat and cold. When charging is complete, disconnect charger from the hotspot.
- I will keep the sim card in the device and to not remove it for any reason.
- If the hotspot prompts me to update its software, I may accept.
- I will not attempt to alter the hotspot device in any way or alter the settings through Sprint.
- I will return the hardware complete and in the original packaging, without change.
- I will adhere to this agreement.

Borrower's Initials _____

Equipment	Check Out
*Hotspot	_____
*Case	_____
*Power Adapter/Cord	_____
*Instructions	_____
*Agreement Initialed	_____
Staff Signature	_____
Patron Signature	_____
Date Checked Out	_____

Equipment	Check In
*Hotspot	_____
*Case	_____
*Power Adapter/Cord	_____
*Instructions	_____
*Agreement Initialed	XXXXXXXX
Staff Signature	_____
Patron Signature	_____
Date returned	_____